

UPPER LIGHTHORNE PARISH COUNCIL

Clerk: Miss Sahira Hanif

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The councillors are summoned to attend a meeting of the Parish Council to be held on Thursday 23rd January 2025 @ 7pm at Lighthorne Heath Village Hall

AGENDA

395. Apologies for Absence

396. Public forum (15 minutes)

397. To receive declarations of interest from Councillors on items on the agenda

398. Approval of the Minutes of the meetings held on 7th November 2024 and 4th December 2024

399. Community Champion

- a.* Nature Group
- b.* Speed Watch/Road Safety
- c.* Residents' Association
- d.* The Allotment Association

400. GLH

- a.* General Update
- b.* Primary Health Care

401. Report from County Councillor

402. Report from District Councillor

403. Outstanding matters/actions from previous minutes

- a.* Update from Cllr Mills about the helipad
- b.* Update from Cllr Robinson re-path with repeated construction work
- c.* Update from Clerk/Cllr Robinson re inviting the PSCO's
- d.* Update from Cllr Scorer re-costs for new traffic monitoring software
- e.* Update from Clerk re- street lighting issue on ash Path from Leam Road
- f.* Update from Cllr Robinson/Cllr Goodman re- bollards at the new park next to the allotments
- g.* Update on LCAS scheme and nominations
- h.* Update from Clerk re play area Incident
- i.* Update on access to s106 funds
- j.* Update from Cllr Marian and Emma Hills re- safety solutions to car park near school

404. Update on poorly visible street signs on Southam Crescent and Birdhaven

405. Update from Cllr Mills on poorly visible street signs on Southam Crescent and Birdhaven

406. Update from a complaint from Parishioner re- light pollution from AML car park and the response from AML

407. Update from Cllr Mills to inform of lighting issues on Horton Drive

408. Update of PSCO issues on the old estate – Cllr Robinson

409. Approval of Internal Auditor for 24/25

410. Approval of Play Safety Report 24/25

411. Consideration of CILCA qualification for Clerk

412. Consideration of an increase of pay and hours (22.5 hours a week/ 3 days a week) for Clerk

413. Consideration of an employed role for Community Engagement Officer 2 days (15 hours a week) managed by the Clerk
414. Approval of Hedge cutbacks in Upperlighthorne: Thomas Fox (£1740); DJ Trees and Hedges (£1200); Lindens Exterior (£3,500)
415. Consideration of purchasing a sim card for Clerk to join double SIM access to present phone
416. Consideration of proposed spending of ringfenced youth funds:
- Space themed skatepark mural and workshop
 - Nature themed bus stop mural by Paint Stratford Artists
 - Parenting Project
417. Consideration of a timebank (how to better utilize and will funding support be required for next year)
418. Finance
- a. To confirm the bank balances of £2996.71 and £64,486.34 on 16.1.25
 - b. Grants applied for ULPC: WCC for £300 for the Cinema Club
 - c. Grants Awarded to ULPC: WCC £300
 - d. Approval of Grant Applications and associated invoices to be funded by ULPC (payments made using delegated authorities): Nil
 - e. Approval of payments for Cllr Robinson:
 - Seeds for allotment community plots **£14.98**
 - Seeds and compost for allotment community plots **£63.97**
 - Orchard name competition prize: Curious Everyday Stuff That Helps Our Planet Book **£8.99**
 - Orchard name competition prize: Field Studies Council Wee Watchers Wildlife Pack **£30**
 - Christmas Lights **£22.96**
 - Black ink from Stinky Ink **£16.20**
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 - f. To approve the payments and receipts listed below:

Payments made using delegated authority:

Payments for November and December

5.11.24	Midland Computers	Service Charge November	£77.47
5.12.24	Midland Computers	Service Charge December	£104.80
9.12.24	Avon Valley Indoor Club	Use of room for Allotment Association AGM Meeting	£20
9.12.24	WALC	Training for Cllr Goodman	£42
9.12.24	WALC	Training for Cllr Goodman	£42
9.12.24	Thomas Fox	Grass Cutting	£928.80
9.12.24	Martin Philips	Litter Picking October	£72

9.12.24	DCK Finance	Service Charge October	£60
18.12.24	Cllr Robinson	Compost for Allotment Assoc.	£38.40
18.12.24	Cllr Robinson	Allotment Rent	£75
18.12.24	DCK Finance	Clerk Pay/HMRC November	£1299.86
18.12.24	DCK Finance	Service charge November plus	£81

		early Clerk Pay fee because of banking issues	
18.12.24	DCK Finance	Clerk Pay/HMRC December (paid early)	£1409.74
18.12.24	DCK Finance	Service Charge December	£60
18.12.24	Everyone Active Admin	Instructor	£150
18.12.24	Gary Hills	Everyone Active Equipment	£45.97
18.12.24	Village Hall	Rent	£30
18.12.24	Village Hall	Rent	£45
18.12.24	Martin Phillips	Litter Picking November	£72
18.12.24	Emma Hills	Village Hall Hire Resident Assoc. Meeting	£37.50
19.12.24	Thomas Fox	Grass Cutting	£584.40
6.1.25	Midland Computers	Service Charge January	£116.21

Receipts:

11.11.24	Interest	£64.02
19.11.24	Midland Computers Refund	£57
29.11.24	Unknown payment in *	£40
9.12.24	Interest	£53.99
9.1.25	Interest	£55.95

*Clerk has contacted the bank to investigate

423: Planning applications received

15/00976/OUT - New school at the Upper Lighthorne new settlement, School Design Brief document for the new school at the Upper Lighthorne new settlement has been submitted to the Local Planning Authority (LPA) by Warwickshire County Council. The submission seeks the approval of the document by the LPA for the purposes of discharging Condition 14 of the Outline Planning Permission for the site which relates to the approval of a School Design Brief prior to any reserved matters submission for the school – **No objection**

24/02989/FUL - Aston Martin Lagonda, Banbury Road, Gaydon, Warwick CV35 0DB, change of use of land from industry to mixed-use helipad and industry and laying replacement hard standing – **No objection**

Proposed Diversion of Public Footpath SM192 Upper Lighthorne - Public Notice informing you of an Order made by Stratford-on-Avon District Council under Section 257 of the Town and Country Planning Act 1990, in respect of the above mentioned public path, Please note, the new route shall have a width of 3 metres except for Points K to J and Points F to E which shall have a width of 2 metres. The reason for the reduction in widths of these two sections being as follows:

- The areas of 2m routing are in accordance with Reserved Matters planning approvals forming small portions of the wider diversion.
- The 2m part of the diverted route runs adjacent to the highway in accordance with the s38 technical approval submission.
- The 2m part of the diverted route to the east of the site is part of the planned route to connect to the Public Right of Way beyond the site

No representation made using delegated powers

Street Naming and Numbering – Request for Street Names: Development: Phase 2E Parcel A3 of Upper Lighthorne, New Settlement: Consultation Ends: **6th March 2025**

424: Planning decisions received

23/03231/REM - Barratt Homes, Taylor Wimpey and David Wilson Homes, Approval of reserved matters for parcel for Sub-Phase 2e / Parcel A3 residential development of 140 dwellings pursuant to Outline Planning Permission 15/00976/OUT - **Approved**

24/02461/TPO - 7 Birdhaven Close, Banbury Road, Lighthorne, Warwick, Tree Preservation Order Ref No: TPO/053/004 – SDC 143: T2 oak - Remove deadwood and reduce limb over roof by 2 metres. -T3 oak - Remove deadwood and reduce limb over neighbour’s garden by 2 metres – **Approved**

24/02460/TPO - 11 Birdhaven Close, Banbury Road, Lighthorne, Warwick, Tree Preservation Order Ref No: TPO/053/004 – SDC 143: T1 oak - Remove deadwood and cut back northeast side over roof and chimney providing a minimum clearance of 2.5 metres over the roof structure and chimney, whilst retaining the full outer canopy growth above the chimney. Note: this is a revised description of works - **Approved**

24/02184/FUL - 2 Little Houses, Banbury Road, Lighthorne, Warwick, Removal of existing conservatory and erection of single storey side extensions – **Approved**

24/02282/FUL - Jaguar Land Rover, Gaydon Test Centre, Banbury Road, Gaydon Warwick, Erection of Advanced Driver Assistance Systems (ADAS) gantry within existing proving ground at Jaguar Land Rover, Gaydon – **Permission with Conditions**

WCC003376/FRM/SR/001 (24/02989/FUL) - Aston Martin Lagonda, Banbury Road, Gaydon, Warwick CV35 0DB, Change of use of land from industry to mixed-use helipad and industry and laying replacement hard standing – **No objection by WCC**

24/01334/REM - Barratt Homes, Taylor Wimpey and David Wilson Homes, Upper Lighthorne New Settlement, Phases 2D And 2E (Secondary Road and Drainage Infrastructure) - **Approved**

Date of next meeting: 20.3.25



Sahira Hanif - Clerk

16.1.25

